

A close-up photograph of a bride and groom embracing. The bride is on the left, wearing a white wedding dress with a veil and large, ornate earrings. The groom is on the right, wearing a dark suit jacket. They are both smiling and looking at each other. The background is softly blurred with warm, golden light.

WHATS INCLUDED

JEREMIAH HARTMANN



Master of Ceremonies & Voice for Hire



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First things first, CONGRATULATIONS

It is an honour to have been entrusted to be your professional Master of Ceremonies on your wedding day. As your MC my duty is to ensure your wedding reception is delivered with the highest level of excellence!

This Includes:



HIGH ENERGY

The energy & excitement of a trained & professional speaker presenter.



SMOOTH TRANSITION

Smooth & Seamless transitions with sharp eye for detail.



EXEMPLARY SERVICE

Exemplary service with a friendly and inviting personality.



On top of that, **YOU** and **YOUR FIANCEE** will be granted with the fullest opportunity to celebrate and experience this milestone as a moment that you can remember forever! So here's what's included in my service delivery to you.

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PRE - WEDDING meet up

Two weeks prior to your wedding date, we will meet in person to walk through your reception plan in finer detail. This takes place once your event itinerary is completed and finalised. Your venue event co-coordinator should have this completed with you a couple of weeks prior to your scheduled event. During this meeting we will also have the opportunity to build a trusting relationship with each other and exchange any essential facts and information about your bridal party, speeches and tick off all the specific topics to ensure everything is covered.

"I was told numerous times that no matter how much planning I put into the wedding, something will always go wrong and we honestly believe that it was thanks to you that our wedding went without a hitch. The entire process was so smooth and you were such a great MC! You exceeded all expectations!"

Henry & Lyn, March 2015

PLANNING & PREPARATION

From the information gathered, I then will compile your personalized wedding event file which I will draw from on the day. Ensuring you and your guests are receiving a service that is **unique and tailored to you!**



ARRIVING EARLY on the BIG DAY!

I'll be at the venue an hour before your event commences. This allows me plenty of time to get up to speed on who I will be working with and to make those last minute touches that you won't need to worry about, such as location of the rest rooms, gift table, smoking areas, table seating plan, setting up microphone levels and lectern placement plus arranging a quick briefing with the

Your proactive attitude and professionalism during your entire service, including the planning meeting before the day was exceptional"

Skye & Anuj, Feb 2015



WORKING with the TEAM

An invaluable part of my role involves introducing myself with your other respective service providers. This usually will include the caterers, floor and event manager, wedding planner, photographer, your DJ and anyone else who I will be working adjacent with at your reception. Each service provider has an important role to play. Having this mutual understanding means everyone is on same page, acquainted with each other and ready to give you the highest level of excellence.

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GREETING your Bridal Party

Just before your grand arrival to the reception, I will be personally introducing myself to you and your bridal party in an adjacent bridal suite. Also with me will be the event manager.

It will already be a big day for you and your partner so far! So, use this time to catch your breath, eat some appetisers, visit the rest room, grab a drink, and make some last minute adjustments to make up and garments before we're ready to kick off the night!

If necessary this also will be an opportune time to make any changes to your itinerary. Once you and partner are ready to go I will ensure the photographers and video team will be in place and the DJ will have your music cued and ready to hit play.



Looking after your GUESTS

Back in the main dining room, your guests will already be halfway through a big day. Usually they will want to know where they can find their seats, leave their gifts and the location of rest rooms. Mothers will want to be assured everything is in place and those with nerves are appropriately put at ease.

"Everything ran smoothly. You were enthusiastic through out the night. You were very accommodating to the guest and including the bridal party. I am extremely grateful for your service and don't think the night could have gone any better!!! Thanks again! "

Maria & Theo, July 2015



ANNOUNCING your Bridal Party

The announcement of your bridal party and then the stars of the show (that's you guys!) into the reception room is the most exciting part your wedding celebration. The anticipation of your entrance will be at its peak and my role from here will be then to connect, engage and elevate the energy levels of the room so everyone is absolutely ready to celebrate for your grand arrival!



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Running the night & Keeping on track

The importance of running a smooth reception also involves monitoring what's going on in the back ground. This includes anticipating any problems should and when they arise and dealing with them without interrupting the flow of the evening.

For Example, ensuring those who are due to offer formalities and speeches are personally reminded 10 minutes prior to call up so that no one is caught unprepared or being hunted down at the last minute, or double checking that the projector slide is up and running. By being on top of each phase on the night means you are receiving the highest level of excellence.

Above all it's all about making everyone including yourselves look great! With my experience from a multitude of weddings, I am well accustomed to the roles and responsibilities of running your event as expected from a trusted and respected wedding professional.



Meal Service Timings

Depending on your venue's request, your speeches will be planned around meal service times so the kitchen can stick to program. On the night I will be monitoring your schedule together with the venue to ensure all meals are served at the opportune time when hot and ready. I will also make sure you and your guests are allowed enough time to complete their meals before clearing and resetting for the next course.



"You did an AMAZING job. The best thing we did was invest in an MC & you really did make our night run so smoothly. Your great enthusiasm and happy vibe really bounced off all our guests and it set the mood."

Georgina & John, July 2015

Formalities & Speeches

The arrival of speeches signals an important cornerstone of the night. This short break from festivities to formalities means your guests will need to have been informed to return to their tables and take their seats so we can keep the night rolling on schedule. Capturing the undivided attention of a lively room and bringing levels down to a formal state can be a tough act to pull off for those not accustomed to the role as MC. This takes tact, improvisation and an approachable demeanour. Speeches will also involve people very close to you sharing their heartfelt emotion to a crowded room. For some even the thought of this alone will be nerve racking as it is! I will be there to help prepare anyone prior to their speeches with advice, reassurance and help put their mind at ease so they can deliver their best.



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Cutting the Cake & Bridal Waltz

The cutting of your wedding cake will herald another "first" for which you will be undertaking as newly wedded husband and wife. It is a special moment and one that usually does not leave a dry eye in the room. I will ensure photographers and video teams are in place for that special wedding photo. Following the cutting of your cake you will embark on another significant juncture as husband and wife. This will be your bridal waltz. Whatever ritual is significant to you and your family I will be there to facilitate it, be it dancing with your mother or father and inviting your bridal party and partners to join in after.



Conclusion of festivities & Departure

Most venues will have in place strict times in which their events are to close. I'll make sure everyone is well prepared for when it is time to wind down. Guaranteed you will depart with the same excitement and zest as when you arrived 6 hours earlier! It is not to be forgotten that farewells and final words of departure from friends and loved takes also precedence here.



Time to Party

This will be where the night will traditionally kick into a celebratory feel. Although all the formalities will be behind us, I'll still be on call to make sure everyone is ready for those classic wedding shot moments, the DJ has your play list pumping and everyone is having a great time.

This part of the night is where you can kick back and relax! Both you and your partner will have passed through the gauntlet with ease! If you wish to include a Bouquet/Garter Toss, I'll still be there with you to give you my best – right until it's time to say good bye!



"Hi Jeremiah, We have just gotten back from an AMAZING honeymoon and have been wanting to contact you since our wedding day to say a HUGE thank you for being our MC at our wedding. We had the BEST night and you played a major role in making that happen. You had everything so under control that we felt relaxed and were able to enjoy our night!

Tara & Mark, March 2015

A romantic couple embracing at a wedding. The woman is wearing a white wedding dress and a large diamond necklace. The man is wearing a dark suit jacket and a watch. The background is softly lit with warm, golden light.

THAT'S WHAT'S INCLUDED!

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